



The Galleries at The Florence Events Center

Consignment Agreement

Please review the Gallery Information & Specifications Packet before completing this form.

Name of Artist: _____

Mailing Address: _____ Phone: _____

Email: _____ Website, if applicable: _____

ARTIST understands and agrees to the following as stipulated by the AGENT (FACE / FEC):

1. The Artist grants the Agent the right to display and sell works at the Galleries.
2. All art on display must be available for sale.
3. The Artist certifies that all artwork submitted is original. Compositions of published materials or other artists' work are not eligible.
4. All art must remain on display for the **entire show period.**
5. The Agent will receive a commission of 25% of the proceeds from the sale of any work.
6. The Artist will provide a W-9 before any sale payment is processed.
7. All shipping arrangements and costs will be the responsibility of the Artist.
8. The Artist will be responsible for delivering and picking up all artwork on the dates designated by the Agent.
9. All work left at the Events Center remains the property of the Artist.
10. **The Artist accepts all liability for their work: the Agent is not responsible for any damage, loss, or theft of artwork displayed at the Galleries.**
11. **Artist understands the artwork may be moved or covered to accommodate other FEC events.**
12. **Galleries One and Five are open to the public for viewing during regular business hours, and when theater events are scheduled. Due to scheduled FEC events, there may be periods in which the artwork will not be available for viewing.**

Artist: _____ **Date:** _____
Print name Signature

FACE / FEC Representative: _____ **Date:** _____